

Kaveen Singh

www.kaveensingh.com

- Education -

Georgetown University, Washington DC	2018 – Present
Master's in Urban and Regional Planning	Expected: May 2020
Carnegie Mellon University, Pittsburgh, PA	2017
Bachelor of Arts in Architecture, School of Architecture	
Minor in Innovation and Entrepreneurship, Tepper School of Business	

- Experience -

Urban Planning and Research Fellow, Southwest Business Improvement District, Washington DC:	2018 - Present
Focus on both local creative placemaking and economic development through planning initiatives, urban design and data collection. Work with local government, community stakeholders and residents to ameliorate the area into a more equitable and richer environment to attract development and reinvest into the community. https://dashboards.mysidewalk.com/swbid	
Architectural Designer, Desmone Architects, Pittsburgh, PA:	2017 - 2018
Exercised technical & design skills to execute architectural design projects using Revit. Architectural tasks include layout of floor plans, elevations, sections and detailing drawings, as well as meeting clients directly to communicate design intentions and goals.	
Architectural Intern, SK+I Architecture, Bethesda, MD:	2017
Updated construction drawings created day and night renderings, and schematic design packages for mixed use developments using primarily Revit, Autocad, and Photoshop.	
School of Architecture Research Assistant, Carnegie Mellon University, Pittsburgh, PA:	2017
Fabricated concrete panels with ABB IRB-440 & IRB-6640 Industrial Robots as part of the Manufacturing Future Initiatives Project with CMU Professors Dana Cupkova and Josh Bard.	
Architectural Intern, Gabellini Sheppard Associates, New York, NY:	2015
Created presentation packaging and working drawings for both residential and commercial projects.	
School of Architecture Peer Mentor, Carnegie Mellon University, Pittsburgh, PA:	2014 - 2017
Volunteered to mentor/critique architecture underclassmen in the Peer Mentor Program.	
School of Architecture Portfolio Reviewer, Carnegie Mellon University, Pittsburgh, PA:	2014 - 2017
Discussed and critiqued the work of high school students aspiring to be architecture students.	
Accounting and Finance Intern, Renaissance Hotel, Washington DC:	2014
Studied billing group rooms and accounting for hotel expenses, and guest expenses through credit card authorizations and other online Marriott specific software.	

- Skills -

Digital	ESRI GIS, Autodesk Revit, AutoCAD 2D/3D, Architectural Desktop, Rhinoceros 3D, Adobe Photoshop, InDesign, Illustrator, Excel, PowerPoint, Grasshopper 3D, Climate Consultant, Ecotect Analysis
Hand	Perspective Drawing (one and two point), Drafting, Model Building
Language	Conversational Spanish, Hindi and Punjabi

- Leadership and Extra Curricular Activities-

Event Director for the Urban Planning Student Life Committee, Georgetown University	2019 - Present
Urban Land Institute Member	2019 - Present
Seminars in Personal Development and Leadership Effectiveness	2012 - Present
AIAS (American Institute of Architecture Students) Member	2013 - 2017
Treasurer & Dancer, CMU Bhangra: Competitive Collegiate Dance Team (Collegiate National Champions 2016)	2015, 2013 - 2017
Finance Chair for Bhangra in the Burgh X and raised \$10,000 for Pittsburgh Promise charity	2016
Camp Counselor for Camp Promise and MDA: weeklong camps for children with neuromuscular diseases	2015 - 2016
Orientation Counselor for Carnegie Mellon University	2015